

Company Overview:

THE JOBS HOLDER is a dynamic and rapidly growing consultancy firm specializing in Middle to top level. We provide innovative solutions and expert guidance to our clients, helping them navigate complex challenges and achieve their strategic objectives. As we continue to expand our operations, we are seeking a talented HR Recruiter to join our team and support our recruitment efforts.

Job Description:

As an HR Recruiter at THE JOBS HOLDER, you will play a pivotal role in sourcing, attracting, and hiring top talent to meet the staffing needs of our clients. You will collaborate closely with hiring managers to understand their requirements and develop tailored recruitment strategies to identify qualified candidates. Your responsibilities will include:

- Utilizing various recruitment methods, including online job PORTALS, social media platforms, networking events, and referrals, to source potential candidates.
- Screening resumes and conducting initial interviews to assess candidates' qualifications, skills, and cultural fit.
- Coordinating and scheduling interviews with hiring managers and candidates.
- Managing the recruitment process from start to finish, including job postings, candidate communication, interview feedback, and offer negotiations.
- Building and maintaining strong relationships with candidates, ensuring a positive candidate experience throughout the recruitment process.
- Providing regular updates and reports on recruitment metrics, including time-to-fill, candidate pipeline, and source effectiveness.
- Staying abreast of industry trends and best practices in recruitment and talent acquisition.
- Qualifications:
- Bachelor's degree in Human Resources, Business Administration, or a related field.
- Proven experience as an HR Recruiter or similar role, preferably in a consultancy or agency setting.

Salary:

- 10k to 20k

Experience

- 0 to 2 Year

Why Join Us:

- At THE JOBS HOLDER we offer a dynamic and supportive work environment where you will have the opportunity to make a meaningful impact and contribute to our success. We provide competitive compensation and benefits packages, ongoing training and development opportunities, and a culture that values diversity, inclusion, and innovation. If you are passionate about recruitment and eager to take your career to the next level, we want to hear from you!

How to Apply:

- To apply for the HR Recruiter position, please submit your resume and a cover letter outlining your qualifications and interest in the role. We look forward to reviewing your application and discussing how you can contribute to our team.

CONTACT DETAILS:

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